

NETWORK BOARD MEETING

Wednesday 5th December 2007 at 10 am in
Clinical Education Centre, Russell's Hall Hospital, Dudley

AGENDA

1. Apologies
2. Minutes of the Meeting Held on the 5th September 2007 - *Minutes attached* Chair
3. Matters Arising All
4. Maternity and Paediatric Network Development
Durrows Risk Assessment findings and subsequent work programme update EP/JCk
5. Maternity Network Update - *Project 2007 Closure Report attached* SJ / NS
- *EWTD Report attached*
- *Draft Project Plan 2008 attached*
6. Standards Assessment Document Report Update – *Final Report and remaining Trust action plans for board approval attached* RM
- Web based application presentation - *proposal attached* AS
7. Communication in the Network, Parent Experience Survey – Network findings presentation SC
8. Network Project Groups Updates
 - o Equipment Group – *Minutes of 7 August attached* BK
 - o Guidelines Group – Update RM
 - o Research, Development & Audit Group – *Minutes of 24 October attached* SD
 - o Transport Group & Newborn Transport Service – *Minutes of 11 October & NTS Quarterly Activity report attached* ASk
 - o Workforce Development Group – *Minutes of 24 October attached* LW
- *Shortfall in Medical & Nursing Workforce across the Network* RM
 - o Breastfeeding Group – *Key discussion & actions of 13 September attached* LJ
 - o Follow Up Group Update – *Minutes of 31 October attached* AS
9. Proposal to Initiate a Network Resuscitation Group – *see attached letter* ASk
10. Finance - *Briefing paper attached* RM
- Network Bids update
11. Commissioning Newborn Services Update - Commissioning intentions update
- Newborn Surgery update MO'D
- Transport Consultant Sessions - *proposal attached* RM
12. Network Roles Update
 - Band 5 Network Neonatal Foundation Programme Nurses
May 2007 Programme Evaluation - *Report attached* LW/JD
November 2007 Programme update
 - Stafford/Stoke Joint Network Consultant Post update KP
 - Wolverhampton Clinical Effectiveness Consultant Post update BK
13. Quad Network Study Day – *Programme & Call for Posters attached* RM
14. Any Other Business All
15. The Date and Time of Next Meeting - The next meeting will be held on the 5th March 2008 at 10 am at the Princess Royal Hospital, Telford. **Please note the following changes to Board meeting dates in 2008:** June meeting will be on 11th not 4th due to the Perinatal Medicine Conference 2-4th June Harrogate
September meeting will be on Thurs 4th not Weds 3rd 10 – 13.00 the AGM is immediately afterwards
December meeting will be on 10th not 3rd. **Please Update your Diaries**